

Resource Family Approval (RFA) – Implementation Workgroup Conference Call / Webinar Meeting Minutes April 24, 2014 · 1:30pm – 3:30pm

PURPOSE OF MEETING

- San Luis Obispo Hosting

PARTICIPANTS

CDSS

Lauri Lawson

Kim Wrigley

Sharon DeRego

Dayna Haldeman

Tricia Knight

Denise Cooper

Christina De Smet

Counties

Santa Barbara

San Luis Obispo (SLO)

Santa Clara

Greetings, Introductions

Report Out From Counties

Santa Barbara went live in March. They have completed their first assessment.

Forms

- SLO prepared a list of LIC and SOC forms they are using.
- Suggestions from counties are being incorporated into Forms RFA-02 and 03.
- Education level was added to RFA-01, no further edits are needed and should be live anytime.
- CDSS close to having all other forms ready to go live on the Extranet very soon.
- Once forms are finalized they will be sent to be translated into Spanish.

Funding

- Fiscal Policy is looking into funds. Getting more details regarding Emergency Assistance (EA) funds.
 - How long can they be used?

Topics of Discussion

- Discussed different scenarios involving an RFA county with a non-RFA county. Further discussion is needed.
 - If an RFA family is waiting to adopt and a year or more goes by with no placement, is it okay for that family to look outside the county?
 - ❖ Could be possible MEPA violation to delay placement based on jurisdiction
 - If an RFA county child is placed out of county, what is the policy?
 - If an RFA family moves to a different county and wants to have a child placed with them, what is the policy?
- Health screenings – what is required for TB test?
 - Having a two-step process is proving to be a barrier for relatives.
- What process is to be used for complaints? Such as forms, timelines, etc?
Answer: Continue with current practice.

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- Training hours: Required amount? Ongoing training? What are acceptable sources of training?
 - There are different opinions of whether online training should be accepted. Further discussion required.
 - All counties were supportive of ongoing training.

Next Steps

- Counties are to identify their contact person for data, and email the information to CDSS. Participants will be responding to doodle request for best day and times for all implementation workgroup and PMT meetings.
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