

# Resource Family Approval (RFA) – Implementation Workgroup

## Conference Call / Webinar Meeting Minutes

July 17, 2014 · 1:30pm – 3:30pm

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### PURPOSE OF MEETING

- On-going collaboration of the RFA implementation process with county point of contacts and California Department of Social Services (CDSS).
  - Hosted by Kings County.
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### PARTICIPANTS

#### CDSS

Teresa Owensby	Lauri Lawson	
Kim Wrigley	Sara Dodge	San Luis Obispo (SLO)
Sharon DeRego	Steven Tagawa	Santa Clara
Susan Roberts		King
Christina De Smet	<u>Counties</u>	San Francisco
Brenda Barner	Santa Barbara	

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### Greetings, Introductions

### Key Discussion Items

#### ➤ **Data Spreadsheet and Reporting**

- We reviewed the most recent version of the DRAFT data spreadsheet. CDSS will email a copy of the DRAFT spreadsheet to the five counties for review.
- A reminder was given that data is to be collected (per statute) on a quarterly basis to help aide in the report to the legislature at the end of the three fiscal years. Once the approval of the spreadsheet is complete and is in operation, data will then be requested retro to each counties implementation date.

#### ➤ **Review of Complaints**

- No counties have received any complaints to date.
- CDSS will focus on creating an RFA complaint form once the current forms are completed.
- In the meantime, counties are to use the existing LIC complaint form and indicate on it that it is an RFA home.

#### ➤ **Due Process for Denials and Rescissions**

- Discussion occurred around recent Harris roundtable conference.
- Concerns were expressed about how Administrative Law Judges will review the permanency assessment.
- Kings indicated they might have a denial that will be appealed in the near future.
- CDSS will be meeting with legal to further discuss this process.

#### ➤ **Department of Justice (DOJ)**

- Kings County reported that LiveScan operators are not able to input application type of *Adoptions with subsequent arrest* while DOJ is giving them a different message.

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- Need to look at the RFA-02 form. Under the column “Rapback”, it has “Other, DMV, and Established.” There was a question regarding why DMV was under “Rapback.”

#### ➤ **ICPC**

- Counties are having a difficult time with the 60-day timeline.
- A few questions regarding ways to work with the 60-day timeline, such as:
  - Is it possible to complete preliminary things such as what is done in an emergency placement within the first 60 days?
  - Most counties not comfortable with this and expressed that they would like to see the full approval completed prior to placement of a child.
- Other states do not understand the new RFA process.
- RFA counties have to be “same same” to get Title IV-E funding.
- CDSS will be having further discussions with the ICPC unit.

#### ➤ **County Updates**

##### *San Luis Obispo*

- Applications are proving to be difficult for some relatives to complete.
- Training continues to be well received by relatives.

##### *Santa Clara*

- Close to completing their first approval.
- Received approval for 14 new positions as of July 1.
- Close to completing emergency placement process.

##### *Santa Barbara*

- Over 100 attended orientation and have received 50 applications.
- There were concerns expressed regarding applicants who have Medi-Cal having a hard time finding a doctor for a physical exam in a timely manner.

##### *San Francisco*

- Completing FAQ sheets.
- Developing staff tools.
- Have been producing monthly update sheets for staff regarding RFA.
- Things are coming together for their August 1 implementation date.

##### *Kings*

- Have received 115 applications and 85 have attended PRIDE training.
- Forty-four people have attended a free CPR/1<sup>st</sup> aide training.
- For out of county Relatives, they would like to have a point of contact for Foster PRIDE training and CPR/1<sup>st</sup> aide trainings.

#### **Next Steps**

- Items requiring follow-up:
  - Out of county relative placements
  - RFA home moving out of county
  - ICPC

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- Complaints
- Denials, rescissions, and due process
- Forms
- CDSS will email out the following items to the point of contact for each county:
  - The link to the RFA extranet.
  - The link to ACL 13-64 - regarding registered sex offenders.
  - A copy of the RFA claiming letter mailed to each of the county directors.
  - A copy of the data elements spreadsheet.

**Next Implementation Workgroup Meeting:** August 21, 2014, 1:30-3:30 with Santa Barbara hosting.

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