

**Resource Family Approval (RFA) - Project Management Team  
Conference Call / Webinar Meeting Minutes  
February 7, 2013 · 1:00 – 3:30**

**PURPOSE OF MEETING**

- Review Foster Family Homes Regulations Articles 3 & 4
- Discuss Stakeholder Participation
- Discuss the development of a Work Plan

<b><u>PARTICIPANTS</u></b>	<b><u>PHONE/WEBINAR</u></b>	
Lisa Molinar, Shared Vision Consultants Cathy Ballantine, CDSS Lauri Lawson, CDSS Jane Troglia, CDSS Christina Nelson-DeSmet, CDSS Angela Veldez, CDSS Anastasia Baskerville, CDSS Sharon DeRego, CDSS Karen Gunderson, CDSS Theresa Rea-Martinez, CDSS Fernando Sandoval, CDSS Dayna Haldeman, CDSS Darryl East, CDSS	Tony Roach, Yuba Pam Cook, Yuba John H., Yuba Julie Mann, Santa Barbara Amy Krueger, Santa Barbara Leticia Alvarez, Santa Barbara Stephanie Diaz, Santa Barbara Tracy Bowers, Santa Clara Annette Stahlnecker, Santa Clara Kathleen Miles, Santa Clara Ruben Moreno, Santa Clara Rhoda Cheung, Santa Clara Kuei-Ting Huang, Santa Clara Christina Wong, San Luis Obispo David Platt, San Luis Obispo	Mark H., San Luis Obispo Joyce Fields, San Luis Obispo Linda Belch, San Luis Obispo Patrick Considine, San Luis Obispo Diana Boyer, CWDA Jackie Rutheiser, CACFS Karen Grace-Kaho, CDSS Joni Furuoka, CDSS Rosalind Hyde, CDSS

**MEETING MINUTES FROM 2/7/13 CONFERENCE CALL MEETING**

**1. Question/Concerns Since the Last Meeting:**

- None expressed.

**2. Stakeholder Participation**

- How and when to involve stakeholders?
  - All agreed that sooner rather than later was best
- Agreed that youth and foster parent involvement would be more effective if participation occurred in other ways instead of attending formal meetings.
  - Focus groups
  - QPI group
  - CYC
- Review Implementation Guide pages 12-16

**3. Review of Foster Family Homes (FFH) Regulations Article 3 and 4 Worksheet**

- Refer to attached worksheet for group comments.

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**4. Developing a Work Plan**

- What else do we need to look at?
  - FFH Regulations, Division 6, Title 22, Articles 1, 2 & 5
  - Child Welfare Services, Division 31
  - Adoptions User Manual
    - Review and identify which Adoption Program Regulations are pertinent to Component 1 – Home Approval Standards for discussion at the project management team meeting on 3/7/13.
    - Send list of pertinent regulations to Christina DeSmet at [christina.desmet@dss.ca.gov](mailto:christina.desmet@dss.ca.gov)
  
- The need for county counsel involvement and the timing of when to involve them.

**5. Next Steps**

- Review FFH Articles 1, 2 & 5 for discussion at the next meeting scheduled on 2/21/13.
- CDSS will email worksheet for FFH Articles 1, 2 & 5

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**AGREEMENTS**

	<b>Agreements Made</b>	<b>Date</b>
1	Continue to use worksheets to discuss regulations	2/7/13
2	Proceed next with FFH Articles 1,2,5	2/7/13
3		

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**Next Conference Call/Webinar Scheduled For: February 21, 2013**

- Call-in information to be emailed out in advance