

## **Quarterly Reporting/Prospective Budgeting Questions and Answers**

**Question:** How should infrequent income and charitable contributions be treated?

**Response:** For both CalWORKs and the FSP, the following answer applies:

Prospective Budgeting rules require the CWD to determine if income is reasonably anticipated (amount and receipt date known). If the income can be reasonably anticipated to be received by the AU/HH, the CWD must use it in the benefit calculation.

For income that is infrequent or irregular, the CWD should determine if the income is less than \$30. If yes, the income is exempt. If no, the CWD must decide if the income can be reasonably anticipated. If it can be reasonably anticipated, use the income; if it cannot be reasonably anticipated, don't use the income.

Charitable cash contributions of not more than \$30 in a calendar quarter are exempt. Any amount that exceeds \$30 in a quarter that can be reasonably anticipated should be used as income in the budget calculation over the recipient's assigned quarterly reporting period.