

FIELD OPERATIONS BUREAU

CalFresh Review Unit (CFRU)

TRANSMITTAL NUMBER: 10-05

November 22, 2010

**TO: All Food Assistance Action Committee (FAAC) Members
and Field Operations Bureau (FOB) staff**

SUBJECT/PURPOSE: QC Face-To-Face interview Waiver

RELATED REFERENCE: SNAP Administrative Notice 11-03

SUPERSEDES: Transmittal Number 09-03

EFFECTIVE DATE: October 2010 Sample Month

BACKGROUND:

A waiver was released in December of 2008 to allow a telephone interview to be completed in households with an allotment of \$100 or less. The waiver has been extended through the September 2011 sample.

INSTRUCTIONS:

The waiver is only applicable to cases in which the authorized allotment is \$100 or less. Effective with the October 2010 sample month, determine if the authorized allotment is \$100 or less. If so, the QC interview may be conducted via the telephone. RADEP Item 010-F016 must be completed for all cases with an allotment of \$100 or less to capture whether the interview was completed by face-to face or by telephone.

**INQUIRIES: Cheryl Henderson,
Program Analyst
Cheryl.Henderson@dss.ca.gov**



**RICHARD TRUJILLO, Chief
Field Operations Bureau**