

TRANSMITTAL NUMBER: 99- 02

TO: All DOB and Performance Sample County Staff

SUBJECT/PURPOSE: Treatment of CDS Computation Errors in Combined Cases

RELATED REFERENCE: None

SUPERSEDES: None

EFFECTIVE DATE: Upon Receipt

BACKGROUND:

In September 1998, the state changed its budgeting methodology for combined (Federal and California Food Assistance Program (CFAP)) issuances. The new policy requires that income from CFAP members no longer be prorated to Federal household members. The software in the Case Data System (CDS) counties has not been corrected to reflect this change, thereby creating possible Federal underissuance errors. CDS counties have inquired as to whether these variances are to be considered system errors (and therefore not counted) or regular errors.

INSTRUCTIONS:

The following is applicable to all situations in which the computer software has not been changed to reflect a new policy.

The Food and Nutrition Service has determined that these variances are citable errors, so the amounts listed for the Federal and CFAP programs' issuances on the COS budget documents are to be used in the error determination process.

For corrective action purposes, these variances can be avoided by having line staff manually process the budget computations of those food stamp cases that contain a combined CFAP and Federal allotment and applying the correct policy.

COUNTY INQUIRIES: County Program Information Analyst

DOB INQUIRIES: Michael Bowman-Jones
FOB Program Review Analyst (909) 862-8116

GARY SWANSON, Chief
Data Operations Branch

Attachment(s):