

## **“MAINTAIN PEOPLE” SCREEN**

### **QC REVIEW ELEMENT: “Maintain People” Screen, Q5i Worksheet**

**DATE:** August 30, 2006

#### **SITUATION:**

A mom and her three children were receiving CalWORKs and FS in the sample month (5/06). On 4/25/06, all three children were placed in Foster Care, and the mom went into a rehab facility. Actual circumstances for the sample month (May): only mom was in the home, but she received FS for four people. Our final QC determination is based on the Comparison I budget for one person.

Currently, my worker only has the mom listed under “Maintain People” in the Q5i, and explained the situation with the children in element 150 comments.

**QUESTION:** Is it sufficient to just list the mom on the “Maintain People” screen and explain the situation regarding the children in comments, or should the worker list the children in the Q5i case and complete all the fields for them?

#### **RESPONSE:**

**Just list the one person as that reflects the basis (Comp I) for your final QC determination.**

**Do not list the children on the “Maintain People” screen because your review result is based on Comparison I. Since the final QC determination is based on Comparison I, the Q5i worksheet items (with the exception of those specific to the QR-7 and Comp II) should mirror the Comp I circumstances.**