

FOOD ASSISTANCE ACTION COMMITTEE

A Federal, State and County Partnership for policy interpretation and review, CalFresh outreach, Quality Control and corrective action activities

AGENDA

3/22/2016

9:30 a.m. to 3:00 p.m.

Location: 744 P Street, Room OB8/1031, Sacramento, CA 98514

CONFERENCE LINE: (877) 336-1831

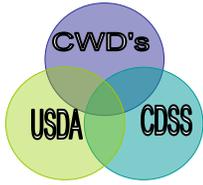
PARTICIPANT CODE: 948020

HOST: 873060

Note Taker:

FFY2016 Goals: Remain below 6% Payment Error Rate, achieve a 98% completion rate, Empower QC staff through sharing of Information, and minimize the regression rate.

Morning Session	<p>Welcome</p> <ul style="list-style-type: none"> Roll Call Facilities Agenda Review Minute Review 	FOB/All Participants
<p>Results of the Survey Monkey</p> <ul style="list-style-type: none"> • CAPER • Actives Pilot • FAAC 		
Hand-Out	<p>FNS 310 In-Service Workshop</p> <p>The purpose of the in-service workshop is to provide QC staff with specific topic information in order to maximize the completion rate and minimize the regression rate for reviews returned as incomplete.</p> <ul style="list-style-type: none"> • FNS 310 Section 442 – Presented by FOB 	
Hand-Out	<p>Subsample Case Review Federal Findings</p> <p>The purpose for the review of the federal findings to provide a learning opportunity and to determine any next steps. The hand out will be provided ahead of time to allow time to review.</p> <ul style="list-style-type: none"> • Active Case Review • CAPER Case Review 	FOB



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County Discussion

This time provides an opportunity for counties to bring to the table any concerns regarding the QC process. May include case scenario discussion. Whenever possible, concerns should be emailed ahead of time to FOB. All Participants

- FNS Quality Control Memo 16-02
- FNS Quality Control Memo 05-01
- QC Face to Face Interview Waiver – San Diego

Policy

The purpose is to have Policy staff inform the counties of upcoming legislation, court litigation, policy development, and to answer any questions that came out of the county discussion. The counties are responsible for evaluating the information received to determine what impacts if any it will have on the QC process and if it will potentially cause federal findings. Policy Bureau

12:00 – 1:00

Lunch

Afternoon Session

Management Evaluation

Frank Verduzco

The purpose is to present the national priorities, and share best practices acquired from the last evaluation.

FNS

FNS

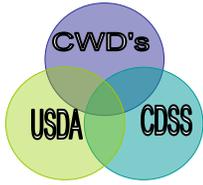
The purpose for FNS to provide any information about operations, provide feedback based on their observations from case reviews, and answer any questions that came out of the county discussion.

Hand-Out

Payment Accuracy

All Participants

The purpose is to go over the error rates and have a discussion about possible corrective action and best practice sharing. Discussion will include the CalFresh Payment Error Rate Analysis conducted by FOB and the Summaries from the counties based on their error review panel discussions. The discussion will also



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include the error causes for the quarter.

- Payment Error Rate Analysis – Nestor
- Summaries from error review panel discussions – all counties
- Error Cause Findings 7/2015 to 9/2015 Quarter – all counties

Hand-Out	<p>Completion Rate</p> <p>The counties are primarily responsible monitoring their completion rate. For federal actives, we must complete 98 percent of 1020 reviews. The PMC counties must complete 280 reviews. Discuss current completion rates.</p> <ul style="list-style-type: none"> • Drop cases – Solano County • Sample – Starting with a higher caseload – Solano county • Sampling Frame and Completion Rate - FDRAB 	FDRAB
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<p>New Business</p> <p>The purpose is to discuss any upcoming changes, events, initiatives, etc. that impact the QC process.</p>	All Participants
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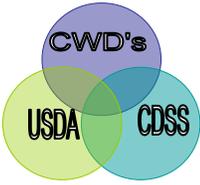
<p>Action Items</p> <p>Purpose is to go over any outstanding action items, recap action items from today’s meeting and assign responsibility, and to provide feedback about today’s meeting and establish what will be on the next agenda</p>	
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Adjourn 3PM

Additional Information:
Next Meeting is May 24, 2016 – San Bernardino

Action Items

Date Opened	Item Description	Assigned to	Target Completion Date	Result



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