

CALFRESH (CF) PROGRAM REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

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| 1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other: | 5. DATE OF REQUEST: 09/03/2014 NEED RESPONSE BY: 10/01/2014 |
| 2. REQUESTOR NAME: Janna Ricketts | 6. COUNTY/ORGANIZATION: Shasta County |
| 3. PHONE NO.: 530.225.5018 | 7. SUBJECT: Work Number Use- Written Auth to Verify Empl & Income |
| 4. REGULATION CITE(S): | 8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i> NOTE: All requests must have a regulation cite(s) and/or a reference(s). ACIN I-41-14 |

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

The new ACIN (ACIN I-41-14) regarding the Work Number states "Counties must obtain written authorization from their clients to verify employment and income through the WN Service."

Does this statement require the counties to create a specific form related to the work number – or is the CF 285 acceptable authorization based on the following statement:

Privacy Act and Disclosure

You are giving personal information in the application. The County uses the information to see if you are eligible for benefits. If you do not give the information, the County may deny your application.

CONTINUED ON BACK

10. REQUESTOR'S PROPOSED ANSWER:

Yes, the language on the CF 285 can be used as authorization to use the Work Number to verify employment and income for any client listed on the form.

11. STATE POLICY RESPONSE (CFPB USE ONLY):

The State concurs with the proposed answer.

FOR CDSS USE

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| DATE RECEIVED: | DATE RESPONDED TO COUNTY/ALJ: JR 9.23.14 |
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**CALFRESH (CF) PROGRAM
REQUEST FOR POLICY/REGULATION INTERPRETATION (Continued)**

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| 1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other: | 5. DATE OF REQUEST: 09/03/2014 | NEED RESPONSE BY: 10/01/2014 |
| 2. REQUESTOR NAME: Janna Ricketts | 6. COUNTY/ORGANIZATION: Shasta County | 7. SUBJECT: Work Number Authorization |
| 3. PHONE NO.: 530.225.5018 | 8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i> NOTE: All requests must have a regulation cite(s) and/or a reference(s). ACIN I-41-14 | |
| 4. REGULATION CITE(S): | | |

You have a right to review, change, or correct any information that you gave to the County. The County will not show your information or give it to others unless you give them permission or federal and State law allows them to do so. The County will verify this information through computer matching programs, including the Income and Earnings Verification System (IEVS). This information will be used to monitor compliance with program regulations and for program management. The County may share this information with other federal and State agencies for official examination, law enforcement officials for the purpose of arresting persons fleeing to avoid the law, and private claims collection agencies for claims collection action. The County may verify immigration status of household members applying for benefits by contacting the USCIS. Information the County gets from these agencies may affect your eligibility and level of benefits.

Is this information sufficient to be used as authorization to use the client's SSN to obtain income information through the work number?

If the CF 285 can be used, is this information sufficient to be used as authorization for all household members listed on the CF 285 or just the person signing the application?