

**CALFRESH (CF) PROGRAM
REQUEST FOR POLICY/REGULATION INTERPRETATION**

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input checked="" type="checkbox"/> Other:	5. DATE OF REQUEST: 7/8/16	NEED RESPONSE BY: 7/22/16
	6. COUNTY/ORGANIZATION: Lake County Dept of Social Services	
7. SUBJECT: Use of the separate SAWS 1 for CalFresh		
2. REQUESTOR NAME: Jonette Moffett	8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i> NOTE: All requests must have a regulation cite(s) and/or a reference(s). ACL 15-84	
3. PHONE NO.: 707-995-4333		
4. REGULATION CITE(S): MPP 63-300.34		

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

Is the CF 285 required to be submitted when an applicant's signature has been obtained on the SAWS 1 to initiate the application process, an interview has been completed, and a statement of facts was mailed or given to the applicant?

10. REQUESTOR'S PROPOSED ANSWER:

The CF 285 is not required to be submitted when an applicant's signature has been obtained on the SAWS 1 to initiate the application process, an interview has been completed, and a statement of facts was mailed or given to the applicant.

11. STATE POLICY RESPONSE (CFPB USE ONLY):

Per ACL 15-84, "CWDs are encouraged to use the Application for CalFresh Benefits (CF 285) for CalFresh only applicant households. However, if the SAWS 1 is completed by the applicant household rather than the CF 285, the CWDs will accept the SAWS 1 as a single signature application to begin the application process and set the beginning date of aid at intake. Therefore, when the applicant's signature has been obtained on the SAWS 1 to initiate the application process, the CF 285 or the Application SAWS 2 Plus will be completed during the interview but it is not necessary to get a signature on the CF 285 or the SAWS 2 Plus."

FOR CDSS USE

DATE RECEIVED: 07/08/16	DATE RESPONDED TO COUNTY/ALJ: 07/11/16 AF
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