

CALFRESH (CF) PROGRAM REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

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| 1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other: | 5. DATE OF REQUEST: 5/19/2016 | NEED RESPONSE BY: 5/31/2016 |
| 2. REQUESTOR NAME: Carmen Rivas-Acting CF Program Specialist | 6. COUNTY/ORGANIZATION: Sacramento County | |
| 3. PHONE NO.: (916) 875-3521 | 7. SUBJECT: Telephonic Signature and SAR 7 | |
| 4. REGULATION CITE(S): ACIN 1-60-13 | 8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i> NOTE: All requests must have a regulation cite(s) and/or a reference(s). ACIN 1-60-13 | |
| 9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY): | | |

The SAR7 was not submitted or submitted without signature or was incomplete. Can Telephonic signature be used for completing the SAR 7?

10. REQUESTOR'S PROPOSED ANSWER:

The proposed response is affirmative as ACIN 1-60-13 states:

"Telephonic signatures may also be accepted in other instances, where a signature is required and an electronic signature is not specifically precluded, once county policies and procedures are implemented to do so"

11. STATE POLICY RESPONSE (CFPB USE ONLY):

As long as all the requirements outlined in ACIN I-60-13 are met, a telephonic signature may be accepted.

FOR CDSS USE

DATE RECEIVED:

05/24/16

DATE RESPONDED TO COUNTY/ALJ:

05/31/16 (TJ)