CALFRESH (CF) PROGRAM
REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO:
   - ☐ Policy/Regulation Interpretation
   - ☑ QC
   - ☐ Fair Hearing
   - ☐ Other:

2. REQUESTOR NAME: MAHER ALHAKEEM, QC Supervisor

3. PHONE NO.: (415)503-4810

4. REGULATION CITE(S): 63-509(a)(2)(C)2.a

5. DATE OF REQUEST: 11/26/12

NEED RESPONSE BY:

6. COUNTY/ORGANIZATION: San Francisco County, Agency of Human Services

7. SUBJECT: To include the cash grant in the prospective budgeting

8. REFERENCES: *(Include ACL/ACIN, court cases, etc. in references)*
NOTE: All requests must have a regulation cite(s) and/or a reference(s).

63-509(h)(3)(B)
63-509(a)(2)(C)2.a

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

Question: Can the agency include the reasonably anticipated GA or CW grant in the CF budget for the following payment quarter, if the grant was approved and received in the submit month, but after the submission of QR7?

Scenario 1: Cycle 2 case, and client submitted QR7 on 10/10/12 reporting no income, however he has pending GA/GR application. On 10/23 his GA/GR application was approved, and the CF eligibility worker received the alert of the grant issuance through calwin system. Since the client received the cash grant before the beginning of the following quarter, even though after the submission of QR7, the EW included the grant into the CF budget of Dec. and Jan. The EW excluded November because there was no timely NOA to reduce November allotment.

Scenario 2: Please see the attachment

10. REQUESTOR'S PROPOSED ANSWER:

We think that the changes of both scenarios are falling under the "known to county information" that are not required to be reported by the HH, not even on the QR7. According to MPP 63-509(h)(3)(B), example 1 on page 376.50, the agency can increase the allotment when the agency becomes aware of a decrease in the cash grant without waiting for the HH to report. If this is true that the cash grant has no reporting requirement, i.e. the agency can take action without the client report. Therefore, since the county is the source of the income, and the grant was issued before the beginning of the (Nov., Dec. and Jan.) quarter, and can be reasonably anticipated throughout the quarter, we agree with the EW to budget the GA grant for December and January (no 10-day for November) in the first scenario. Also we agree with the EW to budget the CW grant in the second scenario for the same reason.

11. STATE POLICY RESPONSE *(CFPB USE ONLY)*:

The state concurs with the proposed response.

FOR CDSS USE

DATE RECEIVED:

DATE RESPONDED TO COUNTY/ALJ:

CALFRESH (CF) PROGRAM
REQUEST FOR POLICY/REGULATION INTERPRETATION (Continued)

1. RESPONSE NEEDED DUE TO: ☐ Policy/Regulation Interpretation ☑ QC ☐ Fair Hearing ☐ Other:	5. DATE OF REQUEST: 11/26/12	NEED RESPONSE BY:
	6. COUNTY/ORGANIZATION: SF County/ HSA	
	7. SUBJECT: The GA and CW grants in the CF prospective budgeting	
2. REQUESTOR NAME:	8. REFERENCES: *(Include ACL/ACIN, court cases, etc. in references)* **NOTE: All requests must have a regulation cite(s) and/or a reference(s).**	
3. PHONE NO.:	same as above	
4. REGULATION CITE(S): same as above		

Attachment:

Scenario 2: Cycle 2 case, and the HH submitted QR7 on 10/10/12 reporting no income, however they have pending CW application. At this point the HH is still considered a NACF recipient with aid code 09.
On 10/23/12 the agency approved and issued the CW grant, and the eligibility worker who is assigned to the joint application included the CW grant into the CF budget of Dec. and Jan. They excluded November because there was no timely NOA to reduce November allotment. For all three months (Nov., Dec. and Jan) the HH is considered a PACF recipient.