

## CALFRESH (CF) PROGRAM REQUEST FOR POLICY/REGULATION INTERPRETATION

**INSTRUCTIONS:** Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

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|---|--|------------------------------|
| 1. RESPONSE NEEDED DUE TO:<br><input checked="" type="checkbox"/> Policy/Regulation Interpretation<br><input type="checkbox"/> QC<br><input type="checkbox"/> Fair Hearing<br><input type="checkbox"/> Other: | 5. DATE OF REQUEST:<br>9/11/15   | NEED RESPONSE BY:<br>9/24/15 |
| 2. REQUESTOR NAME:<br>Jean Keyes  | 6. COUNTY/ORGANIZATION:<br>Shasta County   |                              |
| 3. PHONE NO.:<br>530-225-5022   | 7. SUBJECT:<br>Budget on Denial Notice of Action   |                              |
| 4. REGULATION CITE(S):<br>63-504.211 and 504.23   | 8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i><br><b>NOTE: All requests must have a regulation cite(s) and/or a reference(s).</b> |                              |

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

When a CalFresh application is denied for being over the income limit, should the notice of action (NOA) include the budget calculation?

How can a denial Notice of Action for being over the income limit adequately explain the basis of denial without including a budget which shows the income that was used in the benefit calculation and the appropriate income limit?

10. REQUESTOR'S PROPOSED ANSWER:

No, a denial NOA should not include a budget calculation. A denial NOA must, however, explain the basis for the denial per 63-504.23.

11. STATE POLICY RESPONSE (CFPB USE ONLY):

CDSS concurs with the proposed response. However, a NOA should provide enough information to the client why their income exceeds the gross income limit.

### FOR CDSS USE

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| DATE RECEIVED: | DATE RESPONDED TO COUNTY/ALJ:<br>9.24.15 JR |
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**CALFRESH (CF) PROGRAM  
REQUEST FOR POLICY/REGULATION INTERPRETATION (Continued)**

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| 2. REQUESTOR NAME:   | 6. COUNTY/ORGANIZATION:  |                   |
| 3. PHONE NO.:  | 7. SUBJECT:  |                   |
| 4. REGULATION CITE(S):   | 8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i><br><b>NOTE: All requests must have a regulation cite(s) and/or a reference(s).</b> |                   |