

CALFRESH (CF) PROGRAM REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other:	5. DATE OF REQUEST: 9/21/2012	NEED RESPONSE BY: 10/2/2012
2. REQUESTOR NAME: Jean Keyes	6. COUNTY/ORGANIZATION: Shasta County	
3. PHONE NO.: 530-225-5022	7. SUBJECT: Application Date	
4. REGULATION CITE(S): MPP 63-300.3	8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i> NOTE: All requests must have a regulation cite(s) and/or a reference(s). CalWORKs Regulation 44-317 MC Regulations 50151, 50701	

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

What is the application date for CalWORKs and CalFresh when an application is received by the County Welfare Department (CWD) office after business hours on a normal work day, such as applications received by FAX, electronically, or placed in a drop box?

Scenario:

A CalWORKs/CalFresh application is received by FAX at 8:00 p.m. on a normal work day, an electronic application is received on a Saturday (non-business day), or a paper application is dropped in a drop box over the weekend and the box is opened on Monday morning when the office opens.

(Note: Policy Interpretation on this issue received from Medi-Cal 9/20/2012 - see page two)

10. REQUESTOR'S PROPOSED ANSWER:

If an application is received by the CWD after business hours on a normal work day, the date of receipt is the next business day. For applications received with the CWD office is closed on normal work days, see 63-300.38 or 44-317.111

11. STATE POLICY RESPONSE (CFPB USE ONLY):

The state is in agreement per MPP 63-300.3 and 63-300.33. The CWD filing date is when the application is in receipt by the office. The length of time to deliver benefits is calculated from this date.

FOR CDSS USE

DATE RECEIVED:

DATE RESPONDED TO COUNTY/ALJ:

**CALFRESH (CF) PROGRAM
REQUEST FOR POLICY/REGULATION INTERPRETATION (Continued)**

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2. REQUESTOR NAME: Jean Keyes	6. COUNTY/ORGANIZATION: Shasta County	
3. PHONE NO.: 530-225-5022	7. SUBJECT: Beginning Date of Aid	
4. REGULATION CITE(S): 63-300.3	8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i> NOTE: All requests must have a regulation cite(s) and/or a reference(s). CalWORKs Regulation 44-317 MC Regulations 50151, 50701	

Medi-Cal Policy Interpretation

Question:

What is the Beginning Date of Aid (BDA) for Medi-Cal when an application is received after business hours, such as when it is received by FAX, C4Yourself, or placed in a drop box?

Answer:

The beginning date of eligibility for Medi-Cal (MC) for persons whom apply shall be the first day of the month of the application providing they meet the eligibility criteria (residency, property, etc.) for the appropriate program.

The date of application is the date the completed application is received by the county department.

When an application is received via the drop box, fax or C4Yourself during non-work hours, it is expected that the county will acknowledge receipt of the application during the next business day. The county should date stamp the application at the time they receive it on the next business day. Therefore, the application date would be the first business day in which the county acknowledges receipt of the application.

For example, if an application is dropped off after hours on Friday, the county would acknowledge receipt of the application the next business day, which is Monday. Monday would be the date of application. This is the same for electronic (C4Yourself) and faxed applications.

Reference: MC Regulations 50151, 50701 and Contact with Alison Brown of the Department of Health Care Services Analyst on September 20, 2012