

State Family Preservation Meeting Minutes

Meeting Title	Date	Time	Location
State Family Preservation (SFP)	10-29-13	1:00-3:00 PM	California Department of Social Services 744 P Street, Sacramento, CA 95814

ATTENDANCE

In Person Representation: Alameda, Los Angeles, Mendocino, San Diego, Sacramento
 CDSS: Sarah Rock, DeAnne Thornton, Theresa Sanchez, Irma Munoz

Via Conference Call: Humboldt, Riverside, Santa Clara, Solano, San Luis Obispo

Absent: Contra Costa, Placer, Santa Cruz, Stanislaus

ROLES AND RESPONSIBILITIES

Co-Chair and Facilitator	Minutes
Sarah Rock, Bureau Chief, Office of Child Abuse Prevention (OCAP)	Irma Munoz

MINUTES

Agenda Item	Action Items		
1	Welcome, Introduction and Meeting Objectives		
	OCAP Bureau Chief Sarah Rock welcomed everyone and provided an overview of the meeting objectives.		
2	OCAP Vision		
	Sarah discussed the OCAP Vision and how the future direction will be prevention-focused and statutory compliance. Feedback from county partners on achieving the OCAP Vision will be a part of this process. OCAP will work toward ways to improve customer service to counties and community-based agencies.		
3	Review of Statute		
	<ul style="list-style-type: none"> • Handout: SFP Fact Sheet • Questions/Comments 		
	SFP is in 15 counties in California. Although SFP has been realigned, OCAP will provide oversight to ensure statutory and Promoting Safe and Stable Families (PSSF) match requirements are met. New legislation was added to the SFP in 2012 which requires counties who receive SFP funds to:	Item 1:	Determine if SFP funds are spent on allowable activities.
		Responsible Party:	All counties will consult with their fiscal departments.
		Item 2:	Verify that SFP activities are in current county System Improvement Plan (SIP).

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<p>(1) Incorporate their SFP plan into the CA-Child and Family Service Review, and (2) Report on SFP services, participation rates and outcomes.</p> <p>Feedback from the SFP counties on how to implement these statutory requirements was discussed. The OCAP concurred that legislation cleanup is needed; however the State needs to work towards compliance now. Discussion also occurred with respect to how counties are ensuring that SFP funds are being spent since realignment.</p>	<p>Responsible Party:</p>	<p>All counties will review their current plan and report back to their OCAP consultant.</p>
	<p>Item 3:</p>	<p>Verify that SFP activities not in current SIP plans may be added via amendment to the annual progress report to CDSS Outcomes & Accountability Bureau.</p>
	<p>Responsible Party:</p>	<p>Sarah Rock (OCAP) will consult with OAB Bureau Chief.</p>
	<p>Action Complete:</p>	<p>OAB has approved Item 3 above. Please use the revised Attachment B (attached to these minutes) and submit with your county's next SIP Progress Report to demonstrate inclusion in your SIP if SFP is not named in the Plan already.</p>
	<p>Item 4:</p>	<p>Report back to counties on how to incorporate SFP Program Summary into SIP Plan.</p>
	<p>Responsible Party:</p>	<p>DeAnne Thornton (OCAP)</p>
	<p>Action Complete:</p>	<p>See Item 3 above.</p>
	<p>Item 5:</p>	<p>OCAP will work with Policy Unit to clean-up legislation.</p>
	<p>Responsible Party:</p>	<p>Sarah Rock (OCAP)</p>
4	Program Status and Technical Assistance Needs	County Consultant Assignments
<p>OCAP's Prevention Network Development Unit will provide consultation to SFP-funded counties.</p>	<p>Alameda, Humboldt, Santa Cruz</p>	<p>Irma Munoz Irma.Munoz@dss.ca.gov</p>
	<p>Contra Costa Mendocino Santa Clara Solano Stanislaus</p>	<p>Patty Harper Patricia.harper@dss.ca.gov</p>

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		Los Angeles Riverside Sacramento San Diego	DeAnne Thornton DeAnne.Thornton@dss.ca.gov
		Napa, Placer, San Luis Obispo	Theresa Sanchez Theresa.sanchez@dss.ca.gov
5	<p>Reporting</p> <p>Discussion: OCAP will work on a new proposal to include outcomes reporting beginning July 1, 2014. According to statute, criteria used to evaluate the success of the program will include:</p> <ul style="list-style-type: none"> • 75% of children receiving services remain in their own homes for six months after termination of services and if 60% remain at home one year after services are terminated; • For children in foster care at the time of services, if the average length of stay (LOS) for children receiving these services is 50% less than the average LOS in out-of-home care of children who do not receive program services. • Two years after the termination of Family Preservation services: <ul style="list-style-type: none"> ○ The average length of out-of-home stay of children selected to receive services under this section who, at the time of selection, are in out-of-home care, is 50% less than the average LOS in out-of-home care for children in out-of-home care who do not receive services pursuant to this section. ○ At least 60% of the children who were returned home pursuant to this section remain at home. 	<p>Item 1:</p>	<p>SFP Program and Service Data (Attachment C) will be revised for use by counties for the reporting period of October 1, 2013 to June 30, 2014.</p>
		Responsible Party:	DeAnne Thornton (OCAP)
		Item 2:	OCAP will provide instructions on how to count participation rates, including “unduplicated count.”
		Responsible Party:	DeAnne Thornton (OCAP)
		Action Complete:	Revised Program and Service Data Reporting Document- Attachment C (attached to these minutes) shall be used for 2013-14 report period.

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Agenda Item		Action Items	
6	Next Steps	<p>Item 1:</p> <p>Provide counties with copy of Service Categories referenced in All County Information Notice (ACIN) I-51-13. (ATTACHED). Please note that these service categories are scheduled for revise in calendar year 2014.</p>	<p>Provide counties with copy of the definition of child with disability. (ATTACHED) This definition was included in All County Information Notice (ACIN) I-51-13.</p> <p>OCAP will use the Americans with Disabilities Act (ADA) to define adults with disabilities: “An individual must meet one of the following three tests: (a) have a physical or mental impairment that substantially limits one or more of the major life activities of such individual; (b) have a record of such an impairment; or (c) be regarded as having an impairment.” This definition will be added to an amended Glossary of Terms in the future.</p>
		Responsible Party:	DeAnne Thornton (OCAP)
		Responsible Party:	DeAnne Thornton (OCAP)
		<p>Item 3:</p> <p>Follow-up meeting will be scheduled by OCAP as needed.</p>	
7	Adjourn	The meeting was adjourned by Sarah Rock.	