

**INSTRUCTIONS FOR FORM CA 800S NONFED  
SUMMARY REPORT OF ASSISTANCE EXPENDITURES  
CALWORKS ASSISTANCE, CALWORKS DIVERSION, AND KINGAP**

**General Information**

1. Enter county name, and month and year of claim in space provided.
2. Enter name and telephone number of county staff person to be contacted if there are any questions regarding the claim.
3. This form is pre-programmed to round all amounts to the nearest dollar.

**Current Month**

For each column:

4. Lines 1 through 5: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each payroll. Only current month adjustments should be entered on Line 5.
5. Line 6: Subtotal of Lines 1 through 5. This amount will calculate automatically.

**Prior Month**

For each column:

6. Line 7: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each contra-roll.
7. Line 8: Enter the total of all cash recovered in this month for aid paid in a prior month. This includes cash abatements or repayments of overpayments received during this report month.
8. Line 9: Enter the total of all prior month negative adjustments which decrease money amounts that were claimed in a prior month summary report.
9. Line 10: Subtotal of Lines 7 through 9. This amount will calculate automatically.

**Positive Adjustments**

10. Line 11: Enter the amounts shown on the separate listing for prior month positive adjustments which were or should have been claimed on a prior month Summary Report.

**Supplemental Clothing Allowance (SCA)**

11. Line 12: Enter the SCA expenditures from county payroll records or other automated payroll system.  
**REMINDER:** SCA expenditures must be excluded from the main payroll amount which is entered on Line 1.

**Total**

12. Line 13: Total Aid Payments, current and prior months. This amount will calculate automatically.

**State Only Funds**

13. Line 14: Enter the number of Assistance Units (AUs) represented in your total persons count (children and adults).
14. Line 15: Amount payable with state funds only (state share of the \$2 grant increase effective June 1, 1973 for federal) – Line 14 x \$2. This amount will calculate automatically.

**Persons Count**

15. Line 16: Enter persons count for the KinGAP program.

**Summary by Funding**

16. Lines 17-24: The state and county shares will calculate automatically by aid code and by program/reporting category on Lines 17 through 19 and Lines 21 through 24, respectively.