

**INSTRUCTIONS FOR FORM CA 800 ARC
SUMMARY REPORT OF ASSISTANCE EXPENDITURES
APPROVED RELATIVE CAREGIVER (ARC)**

General Information

1. Enter county name, and month and year of claim in space provided.
2. Enter name and telephone number of county staff person to be contacted if there are any questions regarding the claim.
3. This form is pre-programmed to round all amounts to the nearest dollar.

Current Month

For each column:

4. Lines 1 through 5: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each payroll. Retroactive ARC payments should be detailed on Line 4 and an Assistant Unit (AU) Count should not be included on Line 13. Only current month adjustments should be entered on Line 5.
5. Line 6: Subtotal of Lines 1 through 5. This amount will calculate automatically.

Prior Month

For each column:

6. Line 7: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each contra-roll.
7. Line 8: Enter the total of all cash recovered in this month for aid paid in a prior month. This includes cash abatements or repayments of overpayments received during this report month and must be a negative number. Do not add a number to the Assistance Units line (Line 13) when including cash abatements or repayments of overpayments received on this line.
8. Line 9: Enter the total of all prior month negative adjustments which decrease money amounts that were claimed in a prior month summary report.
9. Line 10: Enter the amounts shown on the separate listing for prior month positive adjustments which were or should have been claimed on a prior month Summary Report.
10. Line 11: Subtotal of Lines 7 through 10. This amount will calculate automatically.

Foster Parent Recruitment, Retention and Services (FPRRS) Child Care

11. Line 12: Enter the FPRRS child care expenditures for the appropriate aid code.

Total Aid Payments, Current + Prior Months

12. Line 13: Total Aid Payments, current and prior months. This amount will calculate automatically.

Assistance Unit

13. Line 14: Enter the Assistance Unit(s). This must be an unduplicated count that represents only the number of AUs that received a full aid payment or a partial (pro-rated) payment during the month. Retroactive months should not be included in Line 13. There should only be one AU count for a case during the claiming month.

CalWORKs Portion

14. Line 15: Enter the total CalWORKs Portion of the amount listed on Line 1 for all payments made under the aid codes 2S, 2T, and 2U. This includes the CalWORKs portion of all pro-rated payments and the CalWORKs portion attributable to the AU counts in Line 13.

ARC Portion

15. Line 16: Total ARC share. This amount will calculate automatically.

Summary by Funding

15. Lines 16 through 28: This form will calculate the ARC, state/county 2011, federal/state/county 2011, county and AB85 MAP increase shares automatically by aid code.